



## No Smoking Policy

<b>Date</b>	<b>6<sup>th</sup> April 2017</b>
<b>Ratified by Board of Trustees</b>	<b>19<sup>th</sup> July 2018</b>
<b>Date of next review</b>	<b>19<sup>th</sup> July 2019</b>

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## No Smoking Policy

Autism Bedfordshire's No Smoking Policy applies to all venues or premises used by Autism Bedfordshire or used in conjunction with Autism Bedfordshire or any premises where work is carried out in Autism Bedfordshire's name.

Autism Bedfordshire Staff and Volunteers;

Smoking is not permitted by law on work premises.

Smoking is not permitted when using private vehicles for work purposes.

Smoking is not permitted when supervising individuals in our care.

It is considered gross misconduct for staff and volunteers to use or be in the possession of matches, cigarette lighters, cigarettes or other forms of tobacco whilst on site or while working in a paid or voluntary capacity for Autism Bedfordshire.

All Staff, Volunteers, Carers, Guardians, Parents, Attendees or Visitors;

The use or possession of matches, cigarette lighters, cigarettes or other forms of tobacco is not permitted whilst on site or while working in a paid or voluntary capacity for Autism Bedfordshire.

Under no circumstances are matches, cigarette lighters, cigarettes or other forms of tobacco allowed on site and staff and volunteers would be expected if necessary to lock these in theirs or with permission another employees vehicles (that are not intended for Autism Bedfordshire use) outside of the venue.