



Suite B1, 1 Hammond Road, Elms Farm Industrial Estate, Bedford MK41 0UD
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 Email: enquiries@autismbeds.org
 Website: www.autismbeds.org

Registered Charity No. 1100722

SENIOR TEAM LEADER PERSON SPECIFICATION

PERSONAL QUALITIES	ESSENTIAL	DESIRABLE
Excellent Organisational Skills	X	
Excellent Communication Skills	X	
Excellent Delegation Skills	X	
Excellent Mediation Skills	X	
Commitment to Seek and Promote the Best Interests of Individuals in Our Care at All Times	X	
Commitment to Equal Opportunities	X	
Commitment to Health Safety and Welfare	X	
Empathy for Individuals in Our Care's Specific Requirements	X	
Ability to Relate Sensitively to Parents or Guardians	X	
Ability to Display Professional Conduct at All Times	X	
Ability to Use Initiative	X	
Ability to Work Under Pressure	X	
Ability to Solve Problems as They Arise	X	
Ability to Positively Motivate Self and Others	X	
Ability to Work Within a Team	X	
Ability to Communicate Effectively With Individuals in Our Care, Parents, Guardians and Staff	X	
Ability to Demonstrate a Flexible Approach in the Work Environment	X	
Willing to Learn New Skills	X	
Experience of Writing and Presenting Reports		X
Have Access to Own Transport		X

WORK EXPERIENCE	ESSENTIAL	DESIRABLE
Management and Supervision Experience	X	
Managing in the Voluntary Sector		X
Experience of Health/Education/Social Care Roles	X	

KNOWLEDGE	ESSENTIAL	DESIRABLE
Knowledge of Autism	X	
Knowledge of Asperger's Syndrome	X	
Knowledge of Special Education Needs		X
The use of Visual Structure to Support Individuals With ASC. (Signs, Symbols and Schedules)		X

Knowledge of Computer Applications (Microsoft Office)		X
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QUALIFICATIONS	ESSENTIAL	DESIRABLE
First Aid Certification		X
Food Hygiene Certification		X
Health, Safety and Welfare Training		X