



## No Smoking & Vaping Policy

<b>Date</b>	<b>6<sup>th</sup> April 2017</b>
<b>Reviewed</b>	<b>April 2021</b>
<b>Date of next review</b>	<b>July 2022</b>

## Contents

No Smoking & Vaping Policy.....	1
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## No Smoking & Vaping Policy

Autism Bedfordshire's No Smoking & Vaping Policy applies to all venues or premises used by Autism Bedfordshire or used in conjunction with Autism Bedfordshire or any premises where work is carried out in Autism Bedfordshire's name.

Autism Bedfordshire Employees and Volunteers;

Smoking and vaping is not permitted by law on work premises.

Smoking and vaping is not permitted when using private vehicles for work purposes.

Smoking and vaping is not permitted when supervising individuals in our care.

It is considered gross misconduct for employees and volunteers to use or be in the possession of matches, cigarette lighters, cigarettes or other forms of tobacco and e-cigarettes whilst on site or while working in a paid or voluntary capacity for Autism Bedfordshire.

All Employees, Volunteers, Carers, Guardians, Parents, Attendees or Visitors;

The use or possession of matches, cigarette lighters, cigarettes or other forms of tobacco and e-cigarettes is not permitted whilst on site or while working in a paid or voluntary capacity for Autism Bedfordshire.

Off site only:

Under no circumstances are matches, cigarette lighters, cigarettes or other forms of tobacco and e-cigarettes allowed on site and employees and volunteers would be expected if necessary to lock these in theirs or with permission another employees vehicle (that are not intended for Autism Bedfordshire use) outside of the venue.