**SUMMER ACTIVITY SCHEMES 2023**

If you would like to join us for Summer Scheme 2023 then please complete and return this form to us by email: [summerscheme@autismbeds.org](mailto:summerscheme@autismbeds.org) or post: Suite B1, 1 Hammond Road, Elms Industrial Estate, Bedford, MK41 0UD.

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If you would like to be considered for a Support Worker or an Assistant Support Worker role, please indicate your availability in the tick boxes provided.  
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**PLEASE NOTE** we can only accept staff and volunteer availability forms for full scheme weeks.  
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Autism Bedfordshire operates an Equal Opportunities Policy and every applicant will be judged on individual merit.

All successful applicants will be subject to an enhanced DBS check.  
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If you have any questions or would like to discuss any of the details mentioned, please contact a member of the Children’s Services Team.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Surname: | |  | |  | Miss.  Ms.  Mrs.  Mr.  Other: | | | | | |  |
| Forenames: | |  | |  | Email: |  | | | | | |
| Home Telephone: | | |  |  | Mobile Telephone: | | | |  | | |
| Address: |  | | | | | |  | Postcode | |  | |

Please indicate the roles which you would like to be considered for below and then outline your availability on the form below. Please note that an indication of availability is not a guarantee of appointment or allocation.

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| --- | --- | --- | --- |
| ROLE: | Support Worker |  | Assistant Support Worker (volunteer) |

**AVAILABILITY**

PLEASE TICK BELOW WHICH WEEK YOU WOULD BE AVAILABLE TO WORK/VOLUNTEER:

YOU MUST BE AVAILABLE FOR ALL 5 DAYS

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Location/Week** | **Week 1**  **(Mon – Fri)** |  | **Week 2**  **(Mon – Fri)** |  | **Week 3**  **(Mon – Fri)** |  |
| **Bedford** | 24th–28th July |  | 31st July –4th Aug |  | 7th – 11th Aug |  |
| **Luton** | 24th–28th July |  | 31st July –4th Aug |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Have you worked/ volunteered at Autism Bedfordshire’s summer schemes before? | | |  |  |  |  |  |
| Yes – last year | Yes – 2+ years ago | No | | | | | |

**SWIMMING**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A requirement of this role is to go swimming with the group (subject to COVID-19 restrictions). I will be able to meet this requirement |  | Yes |  |  | No |

**QUALIFICATIONS UPDATE**

Please list additional qualifications gained since last year e.g. Early Years Trained, First Aid, Food & Hygiene

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**UNIFORM SIZE REQUEST**

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| --- | --- | --- | --- | --- | --- |
| S | M | L | XL | XXL | XXXL |

**SCHEME VENUE DETAILS**

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| --- | --- | --- |
| **Group** | **Bedford** | **Luton** |
| **Junior Activity Scheme (3-9yrs) and**  **Holiday Clubs (10-17yrs)** | Wootton Lower School (Old Site) | Richmond Hill Special School (West Site) |
| **Summer Fun (10-17yrs)** | Kempston Youth Centre | TBC Lealands High School |

**BEDFORD ACTIVITY SCHEMES 2023**

|  |  |  |
| --- | --- | --- |
| **Week 1:**  Mon 24th– Fri 28th July | **Week 2:**  Mon 31st July – Fri 4th Aug | **Week 3:**  Mon 7th – Fri 11th Aug |
| **Holiday Clubs**  For autistic young people requiring 1-1 support aged 10 - 17 years | **Junior Activity Scheme**  For autistic children and young people aged 3 – 9 years |  |
|  | **Summer Fun 1**  For autistic young people with low support needs aged 10 - 17 years | **Summer Fun 2**  For autistic young people with low support needs aged 10 - 17 years |

**LUTON ACTIVITY SCHEMES 2023**

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| --- | --- | --- |
| **Week 1:**  Mon 24th– Fri 28th July | **Week 2:**  Mon 31st July – Fri 4th Aug | **Week 3:**  Mon 7th – Fri 11th Aug |
| **Junior Activity Scheme**  For autistic children and young people aged 3 – 9 year | **Holiday Clubs**  For autistic young people requiring 1-1 support aged 10 - 17 years |  |
|  | **Summer Fun 1**  For autistic young people with low support needs aged 10 - 17 years | **Summer Fun 2**  For autistic young people with low support needs aged 10 - 17 years |

**Staff & Volunteer Training Programme 2023**

**COMPULSORY TRAINING - Please tick to confirm you can attend 🗸**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Training** | **Time** | **Who** | **Where** | **I can attend 🗸** |
| Saturday 3rd June 2023 | Various topics including: safeguarding, policies & procedures, person-centre approach to supporting and autistic child, day on scheme | 9am – 3:30pm | ALL STAFF | Face to face  Rufus Centre, Flitwick |  |

**Taster Session Meet & Greet Dates 2023**

**COMPULSORY TO ATTEND - Please tick to confirm you can attend 🗸**

|  |  |  |
| --- | --- | --- |
|  | **Bedford** | **Luton** |
| **Meet and Greet**– an opportunity for the staff team to meet and familiarise themselves with the weekly schedules and health and safety measures.  **Taster Day** – an opportunity for family to visit the venue prior to scheme and meet their allocated support worker.  **Fire procedures** | **Saturday 22nd July 2023**  **9am – 1:30pm**  **Wootton Lower School** | **Saturday 22nd July 2023**  **9am – 1:30pm**  **Richmond Hill School West** |

Times may change, but you will be notified in advance.