**Oliver McGowan Lead Facilitator**

**Adult Services**

**Hours:** up to 10hrs

**Pension:** 4% Employer contribution

**Annual Leave:** 25 days + Bank holidays

**Location**: Based in Bedford, but travel across Bedfordshire and MK (Plus training in London 4days, Last week of March)

**Contract Length**: 12 Months only

**Reporting to:** Adult Services Director

**Closing Date:**  Wednesday 8th March 2023

**Interviews**: W/C 13TH March 2023

Autism Bedfordshire is an independent charity that is dedicated to improving the lives of autistic people and their families by providing impactful services across the county and beyond.

Our adult support services primarily focus on working with autistic adults who do not have a learning disability through the following opportunities:

* Skill development courses
* Employment support
* Social opportunities
* Preparing for adulthood
* Benefits and Welfare Advice
* Advocating on behalf of our membership

This dynamic position will work closely with a small but experienced and dedicated team whose mission is to ensure that every autistic adult in Bedfordshire has the opportunity to lead a fulfilling and rewarding life.

**Responsibilities**

* Role models exemplary behaviour in terms of conduct, attitude, performance, when delivering The Oliver McGowan Mandatory Training on Learning Disability and Autism and The Oliver McGowan Mandatory Training on Learning Disability and Autism Trainers’ Training.
* Demonstrates ability to effectively support and co-facilitate the Oliver McGowan Mandatory Training with experts by experience.
* Demonstrates best practice facilitating training.
* Employs learning interventions that are learner-centred.
* Ensures all the learning outcomes are fully achieved.
* Recognises and addresses the needs of individuals and the group prior to, during and after the session.
* Appropriately challenges poor practice.
* Keeps up to date with current and emerging thinking in health and social care practice, learning disability and autism, laws of consent (UK), The Mental Capacity Act 2005, The Human Rights Act 1998, The Autism Act 2009, Do not attempt cardiovascular resuscitation case law (DNACPR), LeDeR and other associated data.
* Identifies trends and issues, escalating and acting on these as appropriate.
* Proactively reflects on own practice to improve performance.

**Values**

The Leader Trainer will:

* Demonstrate positivity, recognising the strengths and abilities of people with a learning disability and autistic people who are co-facilitators, including the learners.
* Gain an understanding of the perspectives and personal references of each person with a learning disability and autistic person when co-facilitating, including reference to learners.
* Be patient and really listen to what is being communicated by a person with a learning disability and an autistic person and learners.
* Recognise the presentation, behaviour and identity of people with a learning disability and autistic people and learners and respond with respect and compassion, without judgment.
* Value and acknowledge the experience and expertise of people with a learning disability and autistic people, and learners, enabling choice and autonomy and protecting people’s human rights at all times.
* Act with integrity, honesty and openness, seeking to develop mutual trust in all interactions at all times.
* Recognise, respect and value people with a learning disability and autistic people’s differences and challenge negative stereotyping.

**Person specification**

This section outlines the things you will need to be able to demonstrate to be a successful Oliver McGowan Mandatory Training on Learning Disability and Autism lead trainer.

**Lead trainers attending the training must have completed the Oliver McGowan Mandatory Training on Learning Disability and Autism elearning package prior to attending The Oliver McGowan Mandatory Training on Learning Disability and Autism Trainers’ Training**

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| **Qualifications and/or experience** | **Essential/**  **Desirable** |
| A relevant teaching qualification such as Diploma in Teaching in the Lifelong Learning Sector (DTLLS), Multi-professional support of learning and assessment in practice or an equivalent. | E |
| Clear experience of proficient and successful delivery of face to face training in health and social care or similar environment. | E |
| Experience delivering high quality services to people with a learning disability and autistic people in a professional role such as RNLD, OT or social worker, or can demonstrate an equivalent level of skills, knowledge and experience | E |
| Has an up to date working knowledge of the fields of autism and learning disability and is familiar with current issues. | E |
| Has experience leading and developing quality practice in others. | E |
| Robust experience, understanding and application of the Mental Capacity Act 2005 within in a health and/or social care environment or similar. | E |
| Robust experience and understanding of the Human Rights Act 1998, the Autism Act 2009, The Equality Act 2010, UK legal valid consent laws and DNACPR case law. | E |
| Commitment to own professional development. | E |
| **Skills/competence requirements** |  |
| Excellent time and project management skills to ensure the training is delivered on time, with all learning outcomes adequately addressed. | E |
| Proven ability to deliver a wide range of highly effective training and learning interventions to a wide variety of health and /or social care audiences. | E |
| Skilled in the facilitation of learning through a variety of means related to a deep understanding of differing learning styles and support needs. | E |
| Ability to give objective, accurate, consistent and timely advice in relation to health and social care learning and development, within the scope of this role. | E |
| Ability to persuade and influence learners’ attitudes at a range of levels. | E |
| Excellent presentation skills. | E |
| Ability to co-facilitate with experts by experience. | E |
| Ability to work in a self-directed manner as part of a distance-managed team, utilising good organisational skills to prioritise and manage workload. | E |
| Excellent IT skills including use of PowerPoint. | E |
| **Knowledge and experience** |  |
| Knowledge and experience of a variety of learning and development methodologies and their application, in particular coaching, action learning, and facilitation. | E |
| Knowledge and understanding of the learning cycle and its application. | E |
| Excellent knowledge and understanding of learning disability along with current issues, trends and priorities within the social care sector including relevant legislation. | E |
| Excellent knowledge and understanding of Autism along with current issues, trends and priorities within the health and social care sector including relevant legislation such as the Autism Act 2009. | E |
| Excellent knowledge and understanding of the Mental Capacity Act 2005, the Human Rights Act 1998, The Equality Act 2010, UK legal valid consent law and DNACPR case law. | E |
| Knowledge of health and social care sectors and current and emerging trends that constitute best practice in delivering health and social care support. | E |
| **Other requirements** |  |
| Work flexibly in accordance with the needs of the post, including occasional evening and overnight stays away from home. | E |
| An ability to travel to dispersed locations without restriction. | E |
| An ability to work from home. | E |
| An ability to work flexibly and in independently in accordance with the needs of the role. | E |

**Sounds like you? Then you would be a highly valuable member of the Autism Bedfordshire family.**

We welcome applicants from all backgrounds and are keen to hear from you if you feel you have the right qualities to build and lead a new team. Sharna Raine (Adult Services Director) on 01234 350704 or email: [sharna.raine@autismbeds.org](mailto:sharna.raine@autismbeds.org)

To apply, please download an application form by visiting our website: <https://www.autismbedfordshire.net/volunteer>

**Equal opportunities and diversity**

Autism Bedfordshire is an equal opportunities employer. The aims of the equal opportunities policy is to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, gender, sexual orientation, marital status, age, religion or any disability nor disadvantaged by conditions or requirements which cannot be shown to be justifiable.